



**Provisional Business Meeting Minutes
In conjunction with the 1st Annual Coalition Meeting
May 25, 2010 – Washington, DC**

The National Safe and Healthy Housing Coalition held its annual business meeting during its Annual Coalition meeting with the main purpose of electing its Steering Committee.

Rebecca Morley called the meeting to order at 4:30pm. She thanked the Coalition for the strong turn out to the Annual Meeting and introduced Patricia Adkins and Melanie Hudson, Co-Chairs of the Collaboration and Partnership Working Group. Melanie described the activities of the work group – how they have developed guidelines for the Coalition, developed a membership kit, are active in recruiting organizations to join and stay engaged with the Coalition. Also, Ms. Hudson reminded members that the Coalition keeps information and resources online, through the National Center for Healthy Housing website (www.nchh.org/Policy/National-Safe-and-Healthy-Housing-Coalition.aspx). Melanie briefly described the activities of the other workgroups (Legislative and Regulatory/Administrative), as they pertain to setting policy priorities.

Patricia Adkins then spoke about the draft guidelines and asked if there were any changes or objections. A motion was called by Ruth Ann Norton to accept the guidelines as written on 10/20/2009. Lars Peterson seconded. All were in favor, **Motion Approved.**

There was then some discussion about whether or not the Steering Committee election should proceed, since there are approximately 90 member organizations now in the Coalition, and only 30 organizations were present at the meeting. After a vote, it was decided to proceed in holding the Steering Committee election. Nominations had been collected previously online, and ballots reflected the 14 nominees plus spaces for 3 extra “floor nominations.” No organization was given a floor nomination and so the vote proceeded with 14. Three volunteers (who were not nominated themselves, nor able to vote as a member organization) were selected to tally votes. After ballots were collected, the three volunteers counted votes and revealed that all 14 nominees were elected. The Coalition guidelines state that no less than 10 and no more than 15 organizations can serve on the Steering Committee. This means that there may be one potentially open seat. The new Steering Committee Members, as voted on, are:

American Public Health Association (Tracy M. Kolian & Tia Taylor)
American Society of Home Inspectors (Randy Pence)
Baltimore City Health Department (Genevieve Birkby)
Children’s Health Forum (Melanie Hudson & Olivia Morgan)
Home Safety Council (Patricia Adkins & Angela Mickalide)

Houston Department of Health and Human Services (Brenda Reyes)
Indoor Air Quality Association (IAQA) (Carl Grimes)
International Code Council (Sarah Yerkes)
National Center for Healthy Housing* (Rebecca Morley & Jane Malone)
National Coalition to End Childhood Lead Poisoning (Ruth Ann Norton)
National Low Income Housing Coalition (Linda Couch)
NeighborWorks (Tom Deyo)
Rebuilding Together (Greg Scord & Lars Peterson)
U.S. Green Building Council (Casius Pealer & Bryan Howard)

Next Steps:

- Next Steering Committee Meeting will be held June 22nd.
- The Steering Committee may solicit interest in filling the final seat at the next meeting.